

COVID-19 risk register: 2020 4WDQLD Corroboree

Location: Mount Perry Showgrounds

Date: 10/09/2020

Hazard	What is the harm that the hazard could cause?	What is the likelihood that the harm would occur?	What is the level of risk?	What controls are currently in place?	Are further controls required?	Actioned by	Date Due	Date Complete	Maintenance and review
COVID-19 from registered visitors who may be infected.	Members catching COVID-19 (could result in serious illness or death).	Low, there have been few cases locally.	Moderate, while there are only a few cases from attendee areas the consequences may be severe.	<p>Cleaning and disinfecting in accordance with guidance from Safe Work Australia and public health authority.</p> <p>Frequently touched surfaces including counters, handrails, doors, till, keyboards and facilities are regularly cleaned.</p> <p>Physical distancing – floor has markings etc. to keep visitors at least 1.5m apart from each other. Physical distancing signs placed around the event advising of these rules.</p> <p>Visitors are kept back from counters.</p> <p>Alcohol based hand sanitiser is provided to each vehicle in attendance and available at check in areas (out of reach of children).</p> <p>Posters on hand washing are prominent. Hand washing facilities are available in the bathrooms.</p> <p>Registered visitors will have an event sticker on their vehicle windscreen.</p>	<p>Facilities cleaned at least once in each three-hour period from 7.00am to 9.00pm, as per roster.</p> <p>Cleaning rundown procedure and guide emailed to members in relation to how to clean. Members given verbal rundown at event.</p> <p>Encouraging online purchases for raffle tickets. (posted on Facebook page).</p> <p>Event Handbook with attendance requirements sent to club members and posted on the Corroboree Website.</p>	Brad Praed	As required over the event.		
COVID-19 from unregistered visitors who may be infected.	Members catching COVID-19 (could result in serious illness or death).	Low, there have been few cases locally.	Moderate, while there are only a few cases from attendee areas the consequences may be severe.	<p>Non Registered attendees stopped at Showgrounds front gate. Standard COVID questions asked and details collected on the clubs COVID Contact Tracing Form.</p> <p>Members in attendance at the gate as per roster.</p> <p>Registered visitors will have an event sticker on their vehicle windscreen.</p>	<p>Completed forms to be collated and details entered into the event spreadsheet for tracking.</p> <p>Hand Sanitiser supplied for members on duty. Equipment to be wiped down after each form filled out.</p> <p>Members in attendance at the gate as per roster. Registered visitors will have an event sticker on their vehicle windscreen.</p>	Brad Praed	As required over the event		
COVID-19 from visitors who may be infected.	Members catching COVID-19 (could result in serious illness or death).	Low, there have been few cases locally.	Moderate, while there are only a few cases from attendee areas the consequences may be severe.	COVID-19 Safe event checklist and COVID Safe Plan for Outdoor Recreation Activity Providers completed. Copies sent to North Burnett Regional Council.	Monitor requirements set out in paperwork to be able to continue event.	Brad Praed	As required over the event		